MassHealth Provider Enrollment Requirements

Contracting Requirements

All Optum Behavioral Health network providers in Massachusetts must have two provider contracts in place:

1. A network provider contract with Optum, and
2. A MassHealth Non-Billing Managed Care Entity (MCE) non-billing entity network-only contract.

Applies to Massachusetts Health Plans

- One Care Plan (D-SNP) (UnitedHealthcare and Mass General Brigham Health Plan)
- Senior Care Options Plan (D-SNP) (UnitedHealthcare and Mass General Brigham Health Plan)
- Massachusetts Medicaid (Mass General Brigham Health Plan)

Steps to complete enrollment

Once you've completed the credentialing and contracting process to join the Optum Behavioral Health network in Massachusetts, you'll receive your signed, completed Participation Agreement (contract). It will indicate the contract effective date – the date you can begin working with members as an in-network provider.

Action Needed: Once you have your Optum effective date, you can complete the MassHealth MCE contract and set up your Medicaid ID. You must do this within 120 days of the effective date of your Optum Participation Agreement. This is required to remain in the Optum network.

1. **Review the Massachusetts Medicaid** enrollment information for additional instructions and answers to frequently asked questions.

2. **Complete and submit the following two forms:**
   - MassHealth Non-Billing Managed Care Entity (MCE) Network-Only Provider Contract
   - Disclosure of Ownership Form to be sent to bns_disclosure@optum.com.

   Once these have been submitted, you'll receive your Massachusetts Medicaid ID number.

3. **Update your Optum Behavioral Health provider profile with your Medicaid ID number:**
   - Log in to the Provider Express secure portal using your One Healthcare ID.
   - Go to **My Practice Info** > **Clinician Information** > **Licenses and IDs** to enter your Medicaid ID number.

Please Note

- If you don't complete these required actions within 120 days of being accepted into the Optum Behavioral Health network for Massachusetts Medicaid, your Participation Agreement (contract) with Optum will be terminated. This means you will not be eligible to receive payment for services provided to Massachusetts Medicaid members.

- In the future, if you want to add Medicaid or add any other networks to your Participation Agreement later, you must contact Optum to request a contract amendment. You will not be automatically added to the Medicaid network upon enrollment with MassHealth as a Non-Billing Managed Care Entity (MCE).

Questions?

- **Disclosure of Ownership form questions:** Email the Optum Disclosure Medicaid Compliance Team at. bns_disclosure@optum.com

- **General questions:** Contact MassHealth at provider@masshealthquestions.com or call **1-800-841-2900.**

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